

IIRC-APPROVED

Integrated Reporting <IR> Training Course

DATE : 7 – 9 Nov 2018

TIME : 9.00am to 6.00pm

VENUE : York Hotel
21 Mount Elizabeth
Singapore 228 516

CSRWorks International

International Integrated Reporting Council's (IIRC)

Training Foundation Partner

www.csrworks.com

<IR> Training Course – Introductory Level

The IIRC approved **Integrated Reporting<IR> Training Course - Introductory Level** is designed for individuals who need to understand the benefits Integrated Reporting can bring to an organisation, but who may not be directly involved in the preparation of the integrated report.

Learning Outcomes

Upon successfully completing the Introductory Level Training, participants will be able to:

- Present the business case for the introduction of Integrated Reporting, including integrated thinking, to an organization.
- Explain the fundamental concepts of value creation, the capitals, and the value creation process.
- Describe the requirements of the International Framework.
- Describe the factors which contribute to successful implementation of Integrated Reporting, including integrated thinking, within an organisation.

Who Should Attend

The Introductory Level Training Course is most suitable for decision makers in an organisation. This Course is ideal for:

Chief Sustainability Officers, Chief Financial Officers, Company Directors, Company Secretaries, Head of Investors Relations, Internal Auditors, HR Directors, EHS Directors, senior management executives who are part of a company's high-level sustainability management council, Heads of Corporate Communications, and Senior Executives responsible for preparing annual reports/sustainability reports/integrated reports.

Training Certificate

Participants will receive their training certificate directly from the International Integrated Reporting Council (IIRC) upon successful completion of the course.

<IR> Training Course – Practitioner Level*

The IIRC approved **Integrated Reporting<IR> Training Course - Practitioner Level** is designed to provide participants with the knowledge and tools required to prepare and implement Integrated Reporting in an organisation.

**Pre-requisite: Participants must have completed the Introductory Level course.*

Learning Outcomes

Upon successfully completing the Practitioner Level Training, participants will be able to:

- Demonstrate the Introductory level learning outcomes.
- Apply the fundamental concepts of value creation, the capitals and the value creation process to an organization.
- Participate effectively as part of a team preparing an integrated report.
- Participate effectively as part of a team planning and coordinating the implementation of Integrated Reporting, including integrated thinking, within an organization.

Who Should Attend

The Practitioner level Training is most suitable for individuals who are directly involved in Integrated Reporting including the preparation of integrated reports. Target audience includes the following:

Sustainability Managers and Corporate Communications Managers tasked with the preparation of sustainability / annual / integrated reports, Finance Managers, Internal Auditors, EHS Managers, HR Managers, company executives who are part of a company's sustainability reporting project team, and reporting consultants.

Training Certificate

Participants will receive their training certificate directly from the International Integrated Reporting Council (IIRC) upon successful completion of the course.

Day 1

Integrated Reporting <IR> Training Course – Introductory Level

Day 2 & 3

Integrated Reporting <IR> Training Course – Practitioner Level

REGISTRATION FORM

Registration Deadline: 22 Oct 2018

TRAINING FEE PER PERSON

Course	Early Bird <small>(Register and pay by 7 Oct 2018)</small>	Regular Rate
(1) Integrated Reporting <IR> Training – Introductory Level	SGD725	SGD845
(2) Integrated Reporting <IR> Training – Practitioner Level	SGD1,445	SGD1,965
(1) + (2)	SGD1,875	SGD2,195

-10% discount: <IR> Business Network Members, CSRWorks clients and alumni, GCNS Members, Students, Non-profits and Groups of 3 or more

-Fee is inclusive of lunches and tea-breaks.

REGISTRATION

No.	Name of the Participant	Designation	Mobile	Email	Course
1					
2					
3					
Organisation					
Address					
Contact Person <small>if different from participant(s)</small>					
Telephone				Email	

PAYMENT MODE (Please tick one)

- Cheque:** Pay to "CSRWorks International Pte Ltd."
- Bank transfer (Local):** DBS Bank Singapore (Branch Code 107) A/C No. 107-902847-0. Account Name: CSRWorks International Pte Ltd.
- Bank transfer (Overseas):** Beneficiary bank: DBS Bank, 6 Shenton Way, DBS Building, Singapore 068809. SWIFT address: DBSSSGSG. Bank account No. 107-902847-0. Beneficiary name: CSRWorks International Pte Ltd.
Note: All bank charges shall be borne by the sender. Registrations with short payment will not be accepted.
- Credit Card:** Credit card payment facility is available. Payment link will be sent upon registration should you wish to pay by credit card.

GENERAL TERMS AND CONDITIONS

1. Seat is confirmed only upon receipt of payment. You will receive confirmation of your registration when we receive the evidence of payment.
2. Fee once paid is not refundable. Replacement from the same organisation is permitted and needs to be submitted in writing.
3. CSRWorks reserves the right to change or reschedule the programme or change the venue and/or trainer without notice.

CONTACT

Completed registration forms together with proof of payment may be emailed to: training@csrworks.com

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